



DEPARTMENTS OF THE ARMY AND THE AIR FORCE  
NATIONAL GUARD BUREAU  
1411 JEFFERSON DAVIS HIGHWAY  
ARLINGTON, VA 22202-3231

02 FEB 2007

NGB-ARH

MEMORANDUM FOR THE MILITARY PERSONNEL MANAGEMENT OFFICERS OF  
ALL STATES, PUERTO RICO, THE U. S. VIRGIN ISLANDS, GUAM, AND THE  
DISTRICT OF COLUMBIA

SUBJECT: Assignment and Utilization of Chief Warrant Officer Fives (CW5s) in the  
Army National Guard (NGB-ARH Policy Memo #07-005)

1. References:

a. National Guard Regulation (NGR) 600-101, Warrant Officers – Federal  
Recognition and Related Personnel Actions, paragraph 4-4d, 26 October 2006.

b. Memorandum, NGB-ARH, 18 November 2005, subject: Assignment and  
Utilization of Chief Warrant Officer Fives (CW5s) in the Army National Guard (NGB-  
ARH Policy Memo #05-076).

2. In accordance with reference 1a, above, Warrant Officers in the grade of rank of  
Chief Warrant Officer Five (CW5) will not be transferred, assigned, or reassigned to a  
position not MTOE/TDA rank coded as CW5. Exceptions to policy may be considered  
for those warrant officers whose CW5 position was eliminated due to unit  
reorganization, or in exceptional cases when mobilization requirements cannot be filled  
except for the utilization of a CW5. In all cases, exceptions will only be considered for  
CW5s to be assigned overgrade in CW4 rank coded positions in which they are duty  
MOS qualified.

3. The assignment of CW5s to other than rank coded CW5 positions must be preceded  
by a written request for an exception to policy and approval from NGB-ARH PRIOR to  
the assignment action. This applies even to mobilization actions. A CW5 approved for  
assignment to a position coded other than CW5 will count as part of the cumulative total  
assignment to any state/territory.


4. Each request for exception must be fully justified and include supporting  
documentation. The exception to policy must be staffed through the state headquarters,  
identifying the unit identification code (UIC), para/ln, MOS of the position of assignment,  
and grade of the position. For mobilization actions, the request must include the state's  
efforts to fill this position from within the resources of the state, and any efforts to  
request a fill from other states. The request must also indicate the dates for the  
mobilization.

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5. Exceptions which are approved for mobilization purposes will indicate that the vacated CW5 position will remain vacant during the period of mobilization and that the incumbent will be reassigned to this position immediately upon REFRAD. Even though the vacated CW5 position must remain vacant, the state should give consideration prior to submission of this type request for exception to who will perform those duties associated with the vacant CW5 position while the individual is mobilized.
6. Evaluation of all warrant officers will continue to meet the requirements as established in Army Regulation (AR) 623-105.
7. This policy memorandum supersedes reference 1b, above, and remains in effect for one year from the date of publication unless superseded or rescinded.
8. Point of contact is Officer Policy Section, DSN 327-5846 or 703-607-5846.

Encl  
as

  
WILLIAM L. STOPPEL  
COL, GS  
Chief, Personnel Policy  
and Readiness Division

CF:  
Each State Command Chief Warrant Officer